

County Borough of Caerphilly
Nelson Community Council

**MINUTES OF THE ANNUAL MEETING OF THE COMMUNITY COUNCIL
HELD ON Thursday 11th May 2017 at 7.00pm**

Present: Cllr. A Gray (Vice-Chairman) acting as Chairman
Cllr. L Dufty
Cllr. Z. Barnett-Jones
Cllr. B Miles
Cllr. K Jones
Cllr. G Davies
Cllr. P Baldwin
Cllr. S Morgan

Tony White (Clerk)

In attendance: Mrs A Blackman

Apologies for Absence: Cllr. L Lewis MBE (Chairman)

Declarations of Interest:

2040 To make Declarations of Acceptance of Office (all Members) in the presence of the Clerk and Proper Office

All Members present signed the declarations

2041 Apologies for Absence accepted:

Cllr. L Lewis MBE (Chairman)- Cllr A Gray agreed to Chair the meeting until the election of a new Chair

2042 To review the minutes of the General Meeting held on 12th May 2016 (previously approved)

2043 Election of Chairperson

Nominations for Chairperson were opened and Cllr. Ann Gray was proposed and seconded. There being no further nominations Cllr. Ann Gray was duly elected for the ensuing year and signed the declaration of acceptance of office as Chairman.

The incoming chairman passed on the thanks of the former Chair to all Members for their support through his year of office together with those who had not stood on this occasion (Clerk to write to outgoing Members). Congratulations were also offered to the new Members.

2044 Appointment of Vice-Chairman

Nominations for Vice-Chairman were opened and Cllr. Laura Dufty was proposed and seconded. Cllr Ann Gray asked Cllr B Miles if she would be interested but Cllr Miles declined the nomination and there being no further nominations Cllr. Laura Dufty was elected for the ensuing year (declaration is not required for Vice- Chairman).

2045 To agree procedure for filling the vacant position of Member

Members agreed to advertise the vacant position with a closing date of 31st May 2017 (interviews to take place on 16th June 2017)

2046 Agree meeting Schedule for 2017/18

Members agreed the proposed meeting schedule but changed the June meeting to the 16th to avoid the General Election and use this date to undertake an Activity and Appointments Committee if necessary.

2047 Setting of Allowances and Appointments to Committees and Sub-Committees

- a It was resolved that the Chairpersons allowance is set at £300.00 in line with the budget of 2017/18, payable upon chairman's request.
- b It was resolved that the sum of up to £1,000 be set aside for use by the Chairman for the purpose of courtesy visits and the like.

c **Appointments to Outside Bodies and Sub-Committees:**

- i. Caerphilly County Borough Council and Community Councils Joint Liaison Committee –Cllr. Gill Davies and Clerk Tony White to represent.
- ii. Community and Town Councils Liaison Committee –,Cllr. Gill Davies and Clerk Tony White to represent.

substitute for i and ii Cllr Gray
- iii. Activities Sub-Committee – all Members to participate as appropriate.
- iv. Appointments Sub-Committee –Chairman, Vice Chairman, Plus 2 additional Members (to be agreed when required).
- v. Area Forum – Cllr. Brenda Miles (if still functioning).
- vi. One Voice Wales Area Committee – Cllr. A Gray and Cllr..L Dufty.
- vii. Nelson Community Council - Cllr. Zara Jones.
- viii. Llancaeath Junior School Governor - Cllr Brenda Miles
- ix. Llanfabon Infants School Governor - Cllr Ann Gray

Meeting closed at 7.45 p.m.

Annual Meeting May 2017

signed.....CHAIRMAN